



Dear Parents:

At [Gate City Church], nothing is more important to us than the safety and security of your children. That's why we've chosen KidCheck as our children's check-in solution to bring you the best check-in experience and to allow us to partner with you to keep your children safe.

We will go live with KidCheck on **[Sunday, February 8th]**. It is important you create your account prior to this date.

If you haven't already created your free account, please do so by going to [go.kidcheck.com](http://go.kidcheck.com) and selecting "Create Your KidCheck Account". Or download the KidCheck Mobile App from the [App Store](#) or [Google Play Store](#) to create, manage, and update your account right on your mobile device.

Create your account from the comfort of home; it's simple and will only take a few minutes. Creating your account prior to the above date helps us have a smooth transition and helps your first check-in go more quickly so you can get on your way.

Once you've created your account, simply use your 10 digit phone number to check-in with us.

Additionally, we're excited to share we will be using KidCheck Express Check-In, which allows you to check-in right from your own phone – no waiting in line, no check-in station! You will need to check in for the first time with your 10 digit phone number at a check-in station. Then after that you can use Express Check-In, using these few simple steps:

1. Download the KidCheck App (as noted above)
2. Start check-in on your phone – from home, the car, the parking lot...
3. Complete check-in upon arrival by tapping the green submit button on your phone
4. Pick up your printed name tag and guardian receipt labels

Thank you for your participation.

[Carolyn Bourque]  
[Registration Coordinator]

